



Idaho Chaplains Association

The face of Christ in the face of Crisis

Chaplain Endorsement Track - Application and Fee Schedule

Upon completing these courses, the chaplain will receive an Ordination and Endorsement from Christian Chaplains & Coaching and Idaho Chaplains Association.

If you already have chaplain training and want to become an Endorsed Chaplain with the Idaho Chaplains Association (ICA) and Christian Chaplains & Coaching organization (CC&C), here are the steps and costs involved in securing a joint endorsement through a partnership with the ICA and CC&C. The CC&C is a national endorsing agency whose endorsement is accepted at the highest levels of chaplaincy (VA Administration, Federal Prisons, etc.). ICA will provide dual endorsement credentials for chaplains to be recognized at both the state and national levels. Please visit www.christianchaplains.org to view their faith statement and ordination and endorsement process requirements. All chaplains ordained and endorsed by CC&C and ICA must agree with the CC&C Vision and Mission statements and adhere to the CC&C Code of Conduct.

Complete the ICA online application at: <https://www.idahoca.org/church-resources>

1. **CLICK** on the **START APPLICATION** button to begin the application process.
 - a. Enter your contact information in the application form and submit the form when you have completed it.
 - b. After you complete and submit your application – **CLICK** on the **PAY FEES** button to pay a non-refundable application fee of \$100 due with your application.
 - c. Once your application is processed, you will be contacted by the ICA Director of Chaplain Training and the Executive Director of Christian Chaplains & Coaching to begin the vetting and background check process.
 - d. Upon approval, you will pay your course fees of \$250 (including your credentials for the two online courses needed for ordination) - **CLICK** on the **PAY FEES** button to pay your course fees. You will be enrolled in the first of two chaplain training courses after this payment.
2. Once your application is approved and your endorsement fee is paid, you will receive instructions to register online and complete The *Basics of Chaplaincy* and *Christian Grief Counseling* courses. Upon completing these courses, you must pay a pro-rated annual dues to CC&C. The Basics of Chaplaincy course explains the yearly continuing education (C.E.) requirement.
3. **NOTE: Your fees cover both courses required for your credentials but not your annual dues.**

For Additional Information Contact: barry@idahoca.org