



# Idaho Chaplains Association

*The face of Christ in the face of Crisis*®

A Ministry of **3OAKS**  
MINISTRIES

## Chaplain Certificate Training Track - Schedule and Fees

**Upon successful completion of this course, student chaplains will earn a Certificate of Community Chaplaincy, along with an Endorsement and Ordination from Christian Chaplains and Coaching and Idaho Chaplains Association.**

**THE CHAPLAIN CERTIFICATE TRAINING PROGRAM NOW ACCEPTS STUDENTS TO START AT ANY TIME!**

**Monthly:** 4 Hours of Classroom Instruction (8am-12pm), + 4 Hours of Practical Service  
*Held on the **Second Saturday** of each month.*

**Weekly:** 4 Hours of Self-Preparation and Study

### **Community Chaplain Certificate Courses**

1. *The Basics of Chaplaincy (BOC)*
2. *Christian Grief Counseling (CGC)*
3. *Healing the Wounds of Trauma (HWT)*
4. *Advanced Chaplain Skills (ACS)*
5. *Critical Incident Stress Management (CISM)*
6. *Community Chaplaincy Competencies (CCC)*

**Cost:** \$1000, plus one-time Application fee of \$50 (or \$100/month for 10 months or \$900 if paid in full at beginning of class). All training books and materials are included.

Complete the ICA online application at – [www.idahoca.org/upcoming-trainings](http://www.idahoca.org/upcoming-trainings)

1. CLICK on the **APPLY NOW** button to begin the application process.
  - a. Enter your contact information and click SUBMIT, then fill in the rest of the application form and submit the form when you have completed it.
  - b. After you complete and submit your application - CLICK on the **PAY FEES** button to pay a **non-refundable** application fee of \$50 is due with your application.
  - c. Once your application is processed and approved you will be contacted to have an online interview with the ICA Director of Chaplain Training.
  - d. After approval you will pay your course fees of \$1000 (includes your credentials the two online courses needed for ordination and the four additional courses for the Community Chaplain Certificate) - CLICK on the **PAY FEES** button to pay your course fees and following this payment you will be enrolled in the first of two chaplain training courses.
2. *Once your application is approved and your endorsement fee is paid*, you will receive instructions to register online and begin the **Basics of Chaplaincy**. After completion, you'll start the remaining courses. Upon completion of these courses, you must pay a pro-rated annual dues to CC&C and you will be presented with your chaplain credentials and Certificate of Community Chaplaincy.
3. **NOTE: Your fees cover both courses required for your credentials, but not your annual dues.**

**For Additional Information Contact:** [barry@idahoca.org](mailto:barry@idahoca.org)

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