



IDAHO CHAPLAINS ASSOCIATION



AUTHORIZED
CTI CHAPLAIN TRAINING

Chaplain Ordination/Endorsement

Cost

Cost for Ordination and Endorsement Training Course, includes your Chaplains ID, Endorsement by Idaho Chaplains Association. Cost is \$250 and can be made in installments if needed.

Students will be graded on both the books and video portions of the program.

Basic Chaplain Certification Student Outline

The Chaplaincy - Fourth Edition: Basic Certification can be ordered from [Barnes & Noble](#)

Be sure to read all chapters from the book "The Chaplaincy" that are not covered in the video segment. The student will be graded on both the book and video portion of the program.

- Introduction to Industrial Chaplaincy-Video 1- CTI Duties of a Chaplain
- Chaplain/Volunteers in the Prisons- Video 2 -CTI Prison Chaplaincy
- Pastoral Confidentiality and Ethics- Video 3 - Confidentiality and Ethics
- Dealing With Suicidal People- Video 4 -CTI Dealing with Suicidal People
- Death Notifications- Video 4 -CTI Dealing with Suicidal People
- Biblical Counseling 101
- Video 6 -Christian Counseling Class 1
- Video 7 -Counseling Class 2
- Video 8 -Counseling 3

Requirements for each Assigned book

1. Read one chapter per week (Go at your own pace, do not rush your reading assignments)
 - a. You may complete the assignments faster or slower, If it takes longer, that is fine
2. For **Each Chapter** of each book (Reading Assignments)
 - a. Complete the Personal Assessment of Chapter, Questions for Reflection and/or Discussion Questions
 - b. Complete a Reading Summary
3. Complete a Ministry Project for each Book
4. Complete a Reflection Paper as indicated at the end of each unit
5. Complete Chapter/Unit Exams as assigned



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Chapter Requirements:

- Complete any quizzes and assignments from books and/or videos
- Complete a Summary of each video
- Complete a Ministry Project for each assigned topic – Share the topics with someone, complete a Ministry project paper

Video & Reading Summaries:

Each unit has assigned textbooks and/or videos which are read or discussed throughout the course. We encourage you to read/watch, reflect upon, and respond to these with your instructors, mentors, and fellow learners.

It is important that the student read/watch the assigned materials to be prepared for class discussion. Please send your completed “Summary Papers” once you complete each chapter.

You can print or copy the structure below for each chapter.

Turn in your summaries to your instructor or send to howard@idahoca.org

Summary Details:

Include this information:

Name [Your Name]

Date [Date of Submission/Completion]

Book/Video [Full Title of the Book or Name of the video watched]

Chapter Summary (in your own words):

Write a brief, objective summary (2-3 sentences minimum) of the main ideas, events, or plot points in the chapter/video. Focus on the core content and also give your personal reflection about the chapter/video.

Key Points/Supporting Details:

List the most important details, facts, or events that support the main idea of the chapter/video. (List evidence or key terms.)

[Point 1/Detail 1]

[Point 2/Detail 2]



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Personal Reflection/Questions:

Note any questions you have, connections to previous chapters or videos, or thoughts about the reading or video.

Ministry Projects:

Our expectation is that all students will apply their learning practically in their lives and in their ministry responsibilities. For each unit/video, the student will be responsible for developing a ministry project that combines principles learned with practical ministry.

There are many ways to fulfill this requirement of your studies. You can use one or more principles learned through your studies. Simply share your insights with an individual, or Sunday school class, youth or adult group or Bible study, etc.

Afterwards, write and turn in a one-page summary or evaluation of your time of sharing. Include the following:

1. Your Name
2. The place where you shared, and the audience with whom you shared
3. A Brief summary of how your time went, how you felt, and how they responded
4. What you learned from your time spent

If you have any questions about what is required by these or when they are due, please ask your instructor.

Unit or Topic Exams:

At the end of each unit, your instructor will give you a unit exam. You will be asked a question that helps you reflect on what you have learned in the unit and how it affects the way you think about or practice ministry. Your instructor will give you due dates and other information when the Exam is handed out.

Unit/Book/Video Reflection Paper:

Guidelines for Reflection Paper: At least 750 words (approximately 1.5 pages single-spaced or three pages double-spaced - 12-point font) or more, if needed, to convey your thoughts. This is NOT a book report - engage with the chosen topic and report where you agree and any areas you disagree have concerns or other ideas, etc. Briefly write why this topic interests you, and deal with how this chapter's activities have enabled you to understand better the issue discussed. **Make it personal – your viewpoint and feelings about the topic.**